

Board of Director's Meeting Minutes

July 31, 2021

Video Conference

Attendees

- Chair Kelli Williams Gary, Ph.D.
- Vice Chair Bryan Meadows
- Treasurer Dan Raper
- Scott Bucci
- Chad Dillard, MD
- Natalie Drawdy
- Gary DuPriest
- Kathleen Hardesty
- Meg Kelly
- Spencer Koch
- Trish Smith
- Alex Watson

Staff and Guests:

- Anne McDonnell, Executive Director
- Laura Bennett, Director of Programs
- Theresa Alonso, Data Coordinator

Members not in attendance:

- Secretary Yael Israel

Call to order

President Kelli Williams called the meeting to order at 9:30 a.m.

Consent Agenda

A motion to approve the consent agenda was made by Gary DuPriest and seconded by Dan Raper. All present were in favor and the motion carried.

- a. Approval of 2021.0501 Board Meeting Minutes
- b. Reports received as **INFORMATION**
 - FY21 Q4 Compiled Financial Statement
 - FY21 Q4 Financial Statement Narrative
 - FY21 Q4 Key Metrics

Treasurer's Report

Dan provided an overview of the Q4/end of year financials noting that BIAV ended the year in the black, with more than 4 months of operating expenses covered in the reserves account. Anne and Laura met with Atlantic Union Bank last week to discuss investment strategies and moving the checking account from SunTrust to their institution. A representative from Atlantic Union will meet with the finance committee in the fall to discuss these options.

BIAV Updates

Anne provided several important updates:

1. Processes are in place for Anne's sabbatical and the Executive Committee is comfortable with them. Laura will provide them with a weekly update.
2. BIAV is still waiting to hear about the federal grant, but the VDH grant for year 2 is in the works. DARS has to re-issue the RFP for state funded services because of an error they made. We are

now on a 6 month contract extension and are awaiting the RFP. The process should not be too difficult – we won't have to re-write anything or submit new budgets.

3. Day camps were a big success with 15 campers at Triple R and 10 in Richmond. Meg was able to attend and it was very meaningful for her to see how our services impact people.
4. Theresa presented a staff report, focusing on data management and highlights of the past year including a taxonomy, resource database, and national award from AIRS.

Strategic Planning

Anne referred the board to the strategic plan on the board portal and provided an update on the Spark Mill's work; they have already talked with several board members and staff who are involved and will move into the silent phase of the project where they collect information from various stakeholders. In October-November, they will share that data back and we will meet again with staff and select board members then move into plan development. Anne invited any other board members with an interest in participating to let her know. In prior meetings, the board preferred not to do a day long retreat, but Kelli thought there was a day long retreat scheduled; Anne said she would look at her calendar and clarify, but that wasn't the plan to her knowledge.

The board agreed to hold the November board meeting in person at BIAV's office vs. holding a virtual meeting. There will be plenty of room for social distancing and other precautions.

Anne referred to her performance evaluation in which board members asked for more information about how she arrives at decisions. To illustrate how that happens in one part of her job, she used the development of the 2022 GA legislative agenda. To prep, she studies the legislative landscape nationally and in Virginia, shares ideas with providers, the board and other stakeholders for their input and feedback, and presents possible action items to the Board and the VABISP.

Bills we will address this upcoming session include cognitive rehabilitation (cog rehab), a study of access to services and specialized seating. Even if the cog rehab bill doesn't go anywhere, any bill relating to insurance has to be studied by a commission in Virginia.

Anne also discussed possible budget amendments, including one that asks for \$100k to cover the loss BIAV has related to the federal grant. She asked for feedback on the entire legislative agenda and reminded the board that the board sets BIAV's legislative agenda – not the advocacy members.

The board engaged in a good discussion about the need to bring people home who are shipped out of state/neurobehavioral issues, housing, Medicaid reimbursement, BIAV's funding, cog rehab, and more. The board strongly supported the focus on housing, funding for program staff, and the need for a neurobehavioral program in Virginia, especially since the state is in violation of Olmstead. Litigation may be the only way to effect any real change on this issue.

BIAV will provide the board with advocacy support as the session moves along, including templates, etc. The link to the advocacy page on biav.net was provided.

The board indicated their support for the legislative agenda and Anne will move forward accordingly.

Committee Updates

- Development Committee: Bryan noted the Legacy Dinner was successful, raising \$4800, which was more than last year. The next dinner will be held June 25, 2022 at Lewis Ginter from 6-9

p.m. Bryan reminded the board of the threshold for board contributions and the need for everyone to submit their pledge cards. This does not include membership but does include things like securing a sponsor or hosting a Facebook fundraiser. Golf is scheduled for October 11 at Salisbury.

- Nominating Committee: Meg filled in for Yael and asked the board to return their assessment to Anne by September 30. The committee will present a slate for officers and a member at large in November; they are in the process of conducting interviews now. Kelli has indicated she will not return as chair.
- Finance Committee: Dan thanked the board for approving the FY22 budget – some raises were staff were given and that felt good. The outlook remains stable for this year. The audit entrance is August 3.

Adjournment

There being no further business Gary DuPriest made a motion to adjourn, seconded by Bryan Meadows. The meeting adjourned at 12:30 p.m.

Respectfully submitted by,

Laura Bennett, on behalf of

Yael Israel, Board Secretary