



Get Ready for Camp Bruce McCoy 2019!

The Brain Injury Association of Virginia (BIAV) is excited to host our 36th year of Camp Bruce McCoy!

Camp will return to the Triple R Ranch in Chesapeake - this year's dates are **May 19-25 and May 26-June 1, 2019.**

Please review this letter carefully. We recognize that some of this may prove difficult, but many of these changes are because of insurance/liability prevention demands.

New this year – we are offering you the ability to complete your **application securely online** on BIAV's website. You can work on your online application, hit save, and keep working on it as you have time. You can also download an electronic application that you can type into and upload that to our website or fax it in. Or, you can print off the form and fill it out by hand, although we strongly encourage you to complete your application online or use the form that you can type on – it makes it easier for staff to read your application and ensure the information is complete and accurate.

Electronic/digital signatures carry the full weight of the law in Virginia – they are the equivalent of ink signatures. If you opt to complete the online or electronic form, you can follow the instructions on our website for signing and securing the signatures of others.

All of the forms you need in addition to the application itself are available here: <https://www.biav.net/2019-camper-application/>. You can fill these forms out electronically or print them. **If you need the entire application packet printed, please email camp@biav.net or call us at 804-355-5748 with your request and we will print and mail you the full application.** Email camp@biav.net or call us at 804-355-5748 if you have any questions about the online application process.

No matter how you complete the application, the following information applies:

1. The application must be filled out in its entirety to qualify as a fully completed application. **Even if you've been coming for years.** If the application arrives and it is not fully complete, it will be sent back to you to be completed and your name will not be added to the list of applicants until it is complete. If the application is complete, your name will be added to the list while we await the other documents described below.
2. The application includes a medical letter of clearance which must be completed by the applicant's primary care physician. The packet also contains a release of medical information form which must be signed by the camper or guardian.
3. Without exception, we require the applicant's primary care physician to provide us with an up to date and accurate medication list.

4. If you plan on participating in horseback riding or the challenge course, there are two additional release forms that must be signed.
5. If we do not have your application, payment *or* scholarship confirmation, signed medical release, list of medications and release of medical information form by **May 17, 2019**, you will not be permitted to attend camp...**NO exceptions**. It is YOUR responsibility to schedule your appointments and follow-up with your physician in a time frame sufficient for us to get the forms. We are not able to follow-up with your physicians.

Campers will be initially accepted for only one week, with the option of being placed on the wait list for both weeks plus mini-camp (\$85 for weekend mini-camp). Scholarships may be available for new and returning campers; please don't delay submitting your application based on financial needs! We also have resources available to help you raise finances for camp.

Again this year, the Board of Directors committed to continuing this important and valued program without raising the 2019 fee; their only request was to let everyone know our 2018 actual cost per camper was approximately \$1,000. That is not an unusual amount, as previous year's costs have been roughly the same. So the cost for the campers per week remains \$535, but if you are able to send more, please feel free to do so.

Please do NOT submit payment until you have been notified about your acceptance. We will provide an invoice along with notification about your acceptance. Unlike past years, acceptance for campers requesting BOTH weeks of camp will be determined randomly with a lottery system – those decisions will not be based on first come, first serve basis. We do our best to make the acceptance process as fair and as objective as possible.

This program is made possible by the generosity of the community and our faithful donors - if you know someone who may be interested in donating to camp, tell them to visit our website (www.biaav.net) and Facebook page for a list of items that can be donated by individuals or groups, or feel free to send checks made out to BIAV. No donation is too small to help change someone's life.

We look forward to seeing everyone again this summer at the Triple R Ranch! If you have any questions or concerns, please feel free to contact us at camp@biaav.net or 804-355-5748.

Sincerely,



Anne McDonnell, MPA, OTR/L, CBIST
Executive Director, BIAV